



# Veterans Academic Resource Center

in association with the  
**Registrar's Office**  
**Student Development**  
and **Enrollment Services**

At the Veterans Academic Resource Center, we realize that getting everything set up to use your benefits can be a confusing process.

With that in mind, we have designed the chart below to assist you. Here are the instructions for using the chart:

1. On the left side of the chart, you will determine what your particular circumstance is.
2. On the top row of the chart, determine what chapter of benefits you will be using.
3. The box where these two criteria meet is where you will find the forms you need to use.
4. Once you have determined the forms you need to use, click on the links in the box to open each document.
5. Complete each document. All documents must be TYPED.
6. Print, sign, and date with your original signature. (We cannot accept a computer signature.)
7. Mail, fax, or drop off all completed forms to the Veterans Academic Resource Center. Please note we cannot accept emailed or scanned forms.

Address: PO Box 163505, Orlando FL 32816-3505

Fax: 407-823-5879 (Fax is available 24 hours a day, 7 days a week)

Telephone: 407-823-2707

Email: [varc@mail.ucf.edu](mailto:varc@mail.ucf.edu)

You are always welcome to call us if you have a unique circumstance that is not addressed in the chart. Our normal operating hours are Monday through Friday from 9am to 5pm. Email is a great way to reach us as well. If you send an email, be sure to include your contact information and student identification number (UCFID).

	Ch. 30 (Montgomery GI bill)	Ch. 31 Vocational Rehab	Ch. 33 (post 9/11) <b>Veteran</b>	Ch. 33 (post 9/11) <b>Dependent</b>	Ch. 35 ( <b>Dependents</b> of 100% disabled veterans or deceased vet)	Ch. 1606 Reserve/Guard <b>NEVER</b> deployed
<b>NEVER</b> used benefits, no COE (Certificate of Eligibility from VA)	<a href="#">VSC-30 App for Benefits DD-214 Checklist</a>	<a href="#">VSC-31 Checklist</a>	<a href="#">VSC-33 App for Benefits DD-214 Checklist</a>	<a href="#">VSC-33 App for Benefits TEB (Transfer of Educational Benefits)</a>	<a href="#">VSC-35 App for Benefits Proof of eligibility from the VA Checklist</a>	<a href="#">VSC-1606 App for Benefits NOBE (from unit) Checklist</a>
<b>NEVER</b> used benefits, has COE (Certificate of Eligibility from VA)	<a href="#">VSC-30 COE Checklist</a>	N/A	<a href="#">VSC-33 COE Checklist</a>	<a href="#">VSC-33 COE Checklist</a>	<a href="#">VSC-35 COE Checklist</a>	<a href="#">VSC-1606 COE Checklist</a>
Used benefits before at another school, <b>FIRST</b> time using them at UCF	<a href="#">VSC-30 VA Form 22-1995 Checklist</a>	<a href="#">VSC-31 Checklist</a>	<a href="#">VSC-33 VA Form 22-1995 Checklist</a>	<a href="#">VSC-33 VA Form 22-1995 Checklist</a>	<a href="#">VSC-35 VA Form 22-5495 Checklist</a>	<a href="#">VSC-1606 VA Form 22-1995 Checklist</a>
Transient student (www.flvc.org)	<a href="#">VSC-30 Transient form</a>	<a href="#">VSC-31 Transient form</a>	<a href="#">VSC-33 Transient form</a>	<a href="#">VSC-33 Transient form</a>	<a href="#">VSC-35 Transient form</a>	<a href="#">VSC-1606 Transient form</a>
Used benefits at UCF before, continuing	<a href="#">VSC-30</a>	<a href="#">VSC-31</a>	<a href="#">VSC-33</a>	<a href="#">VSC-33</a>	<a href="#">VSC-35</a>	<a href="#">VSC-1606</a>



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